

GN-369

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III Semester B.B.A. Examination, December - 2019 (CBCS) (F+R) (2015-16 and Onwards)

BUSINESS ADMINISTRATION

3.4: Human Resource Management

Time: 3 Hours

Max. Marks: 70

Instruction: Answers should be written in English only.

## SECTION - A

Answer any 5 sub-questions of the following. Each sub-question carries two marks.

5x2=10

- 1. (a) What is Management by Objective?
  - (b) What is Induction?
  - (c) What are Knowledge Resources?
  - (d) What is meant by Preliminary Interview?
  - (e) Give the meaning of Promotion.
  - (f) What do you mean by on the job training?
  - (g) What is Human Resource Planning?

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## SECTION - B

Answer any 3 questions of the following. Each question carries six marks.

2. What are the Objectives of Training?

3x6=18

- 3. Briefly explain the role of Human Resource Manager.
- 4. Discuss the importance of performance appraisal.
- 5. Explain the benefits of Human Resource Planning.
- **6.** Explain the purpose of promotion.



## SECTION - C

Answer any 3 questions of the following. Each question carries fourteen marks.

3x14=42

- 7. Explain the impact of globalisation on Human Resource Management.
- 8. Explain the various selection test.
- 9. Discuss the duties and responsibilities of HR Manager.
- 10. Discuss the various sources of Recruitment.
- 11. Define Transfer. Explain the types of transfer.

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